

Trips Can Sell out in **5 Minutes** – Info you need to Know!

How many times have you started the registration process for a trip & had to stop to go and find a piece of information you don't have committed to memory e.g., Passport, Global Entry? By the time you found it & got back on your computer you discovered the delay cost you being able to sign-up for a trip. We've seen some trips **SELL OUT** in **5-7 minutes**! Well, I'm going to try to help you out here by giving you exactly what you need to know ahead of time, if you don't already know.

There are **required** fields (*) you **must** fill out in order to complete the process:

1. First Name,
2. Last Name,
3. Date of Birth,
4. Gender,
5. ID First Name,
6. ID Last Name, and
7. Primary Phone Number.

However, we encourage you to complete **ALL** fields to minimize the time the Trip Chair will have to spend contacting you to complete the registration. By way of explanation when the form says, "ID First Name," ID Middle Initial" and "ID Last Name," **PLEASE** use the name for each field as it appears on your **government issued identification** i.e., driver's license or passport. If you don't and get to the ticket counter at the airport and based on how the ticket is issued – if they don't match, **they're not going to let you board**! So – to avoid that problem **PLEASE** do yourself a huge favor fill-in those three blanks **EXACTLY** how it appears on your ID. In the meantime, we encourage you to review your current member profile to make sure it correctly reflects your ID that will expedite the process.

Other **required** fields include:

1. Abiding by Trip Policies,
2. Cell # while traveling,
3. Passport # (international travelers),
4. Passport Issue Date,
5. Passport Expiration Date,
6. Country who issued your passport,
7. State you currently reside,
8. Do you want Travel Insurance,
9. Will you share a bed with roommate,
10. Emergency Contact Name, and
11. Emergency Contact Primary Phone.

For **international** travelers you may or may not have a Global Entry #, but if you do, please enter it as it will expedite your re-entry. For domestic travelers you may want to look into [TSA Pre-check](#) to minimize time in line as you proceed thru security. Also, for a **time-saving tip** check out the **Mobile Passport** issued by [Customs Border Patrol](#) (CBP) – [iPhone](#) or [Android](#) and it's **FREE** unless you want to pay a 3rd party to retain some of your information.

Also, make sure of the [expiration date](#) of your **Passport**. "Some countries require that your passport be valid at least **six months** beyond the dates of your trip." Some airlines will not allow you to board if this requirement is not met.

If you have all this information in front of you **BEFORE** you begin the registration process it will provide you a better opportunity to more quickly complete the process and go on the trip you want.

UPDATE: 8/9/21